

**GENESEE/ORLEANS COUNCIL ON ALCOHOLISM AND SUBSTANCE ABUSE, INC.**

**JOB VACANCY**

**QUALITY ASSURANCE SPECIALIST**

**SUPERVISION & PURPOSE:** Under the direct supervision of the Director of Corporate Compliance/Quality Assurance Officer the QA Specialist shall assist in the development and monitoring of the quality systems for outpatient treatment clinics, residential services, medically supervised withdrawal program and recovery services.

**JOB DUTIES:** Assist in the evaluation of the treatment and residential service quality systems, including up-to-date and accurate interpretation of all regulatory guidelines, policy and procedure, corporate compliance and other quality systems. Develop collaborative relationships with staff in such a way as to obtain support, cooperation and shared understanding of the common expectations of the quality and compliance systems of treatment, residential services and recovery services. Assist in the development and articulates a model of quality assurance and corporate compliance methodologies and obtains, organizes and evaluates resources necessary to carry out the quality assurance task of the organization. Contributes to the design of program activities that are researched-based in efforts to ensure GCASA's programming meets high standards for quality and outcomes for patients within the system. Contributes to the knowledge base of the agency and the profession by reflecting on and articulating practice experience in the quality systems of outpatient treatment and residential service, including up-to-date and accurate interpretation of the regulatory guidelines, policy and procedure, corporate compliance and other quality systems. Provide training to staff, community and consumers as needed on matters relating to privacy, patients' rights. Participate in development of Compliance Plan and promotion of the agency's ethical standards.

**QUALIFICATIONS:** Minimum qualifications: BA or BS degree in related field, Master's degree preferred. \*Must be a *Qualified Health Professional* (see NYS Code of Rules and Regulations) with at least 5 years' experience working in an OASAS licensed program as a clinician, quality assurance coordinator or supervisor (or be able to obtain QHP status within a reasonable timeframe). Must have good working knowledge of the NYS OASAS regulatory guidelines governing GCASA programs (i.e., 822 (OTP), 819, 820 and 816. Excellent written and verbal communication skills required. Individual must be organized and able to work independently. Knowledge of Power BI® or similar data analytic systems helpful, or willingness to learn. Experience in reviewing and analyzing data required. Valid driver's license and method of transportation necessary. This is a salaried nonexempt position. EOE

**LOCATION:** 430 East Main Street, Batavia, NY 14020

**FOR MORE INFORMATION OR TO APPLY:**

Apply online with a cover letter and resume to:

GCASA, Attn: Human Resources

430 East Main Street

Batavia, NY 14020

Phone: 585-815-1801

Email: [kcorcoran@gcasa.org](mailto:kcorcoran@gcasa.org)

**POSTED:**

**3/17/2022**

**DEADLINE:**

**ASAP**

Genesee/Orleans Council on Alcoholism and Substance Abuse does not discriminate on the basis of race, creed, color, national origin, sexual orientation, age, disability, or marital status as decreed by Law, and is in compliance with Title IX of the Education Amendments of 1972, and Section 504 of the Rehabilitation Act of 1973.