



GENESEE/ORLEANS COUNCIL ON ALCOHOLISM AND SUBSTANCE ABUSE, INC.

JOB VACANCY

PROJECT COORDINATOR

REPORTING RELATIONSHIP: Under the direct supervision of the Director of Communications & Development/Prevention.

SUMMARY OF DUTIES:

GCASA and the Genesee-Orleans-Wyoming Opioid Task Force is seeking a candidate who will be responsible for coordinating the activities of the GOW Opioid Task Force, the Greater Rochester Health Foundation Special Opportunity Grant and the NYS HEALing Communities Study. Ideal candidate will be self-motivated and responsible. Must have strong interpersonal skills, community engagement and mobilization skills. Collaboration with community partners in public health experience a must. Will work closely with the Task Force Steering Committee and various workgroups of the Task Force.

QUALIFICATIONS:

BA/BS degree required, Master's degree in public health, public administration, social work or related field and two years of project management experience preferred. Must have knowledge of health services systems in the three counties served. Individuals with coalition, task force, or work group leadership, and/or community mobilization efforts experience strongly encouraged to apply. Must be free of active addiction including tobacco. Pre-employment background/post offer drug screening required. Valid NYS driver's license and method of transportation required. This is a salaried nonexempt job. Grant funded position.

LOCATION: 430 East Main Street, Batavia, NY 14020

FOR MORE INFORMATION OR TO APPLY:

Apply online with a cover letter and resume to:

GCASA, Attn: Human Resources

430 East Main Street

Batavia, NY 14020

Phone: 585-815-1801

Email: kcorcoran@gcasa.org

POSTED:

10/10/19

Genesee/Orleans Council-on Alcoholism and Substance Abuse does not discriminate on the basis of race, creed, color, national origin, sexual orientation, age, disability, or marital status as decreed by Law, and is in compliance with Title IX of the Education Amendments of 1972, and Section 504 of the Rehabilitation Act of 1973.