

**GENESEE/ORLEANS COUNCIL ON ALCOHOLISM AND SUBSTANCE ABUSE, INC.**

**JOB VACANCY**

**PEER RECOVERY ADVOCATE**

**REPORTING RELATIONSHIP:** Under the direct supervision of the Peer Supervisor.

**SUMMARY OF DUTIES:** Part and full time openings available. Assists in the development and monitoring of the recovery systems of Genesee/Orleans Council on Alcoholism and Substance Abuse, Inc. They will demonstrate relevant, competent knowledge and skills in the area of providing one-on-one recovery services and support to individuals. In addition, they will provide linkage with other service providers in the community. At times, may be requested by a supervisor or equivalent to perform tasks outside of your job description. Duties include:

- Develop collaborative relationships and provide liaison services between individuals, GCASA, and other necessary services in the community.
- Work within the framework of GCASA's recovery services to help individuals develop recovery plans, learn and practice new skills, and self-monitor their progress.
- Assist individuals with navigation through various systems (i.e. legal, medical, mental health, SUD), attend court and other system meetings as a support and assist in advocating for effective services.
- Model effective coping skills.
- Coordinates program activities that are recovery oriented and research based.
- Collect and report data regarding individuals receiving recovery services. Keep up to date records to ensure appropriate service delivery and reimbursement when applicable.
- Contribute to the knowledge base of the agency and the profession by attending ongoing and up to date relevant trainings associated with recovery services minimally one time per year. Provide consultation and training to GCASA staff and other providers.

This is a grant funded position.

**QUALIFICATIONS:** Minimum HS diploma or certified high school equivalency. Must have or be willing to obtain Certified Recovery Peer Advocate (CRPA) – Provisional certification within the first six months of employment. Preferred knowledge of community-based recovery services, substance use disorder counseling, and family systems.

Must have valid NYS license and method of transportation. Scheduled work hours will be flexible to provide maximum coverage as needed and may vary accordingly to include weekdays, weekends, and/or evenings. Must be addiction free, including tobacco. Pre-employment background/post offer drug screening required for external candidates. This is an hourly nonexempt position. EOE

**LOCATION:** 430 East Main Street, Batavia, NY 14020

**FOR MORE INFORMATION OR TO APPLY:**

Apply online with a cover letter and resume to:

GCASA, Attn: Human Resources

430 East Main Street

Batavia, NY 14020

Phone: 585-815-1801

Email: [kcorcoran@gcasa.org](mailto:kcorcoran@gcasa.org)

**POSTED:**

9/1/19

Genesee/Orleans Council-on Alcoholism and Substance Abuse does not discriminate on the basis of race, creed, color, national origin, sexual orientation, age, disability, or marital status as decreed by Law, and is in compliance with Title IX of the Education Amendments of 1972, and Section 504 of the Rehabilitation Act of 1973.