

**GENESEE/ORLEANS COUNCIL ON ALCOHOLISM AND SUBSTANCE ABUSE, INC.**

**JOB VACANCY**

**CHILDCARE WORKER**

**SUMMARY OF DUTIES:** GCASA, Inc. is looking to hire compassionate individuals to staff our upcoming childcare drop-off center in Batavia, NY. We are looking for individuals who are caring, friendly, dependable, and attentive. Staff will be responsible for providing childcare for children of GCASA patients and recoverees, monitoring the safety of children in care, and engaging children in care in age-appropriate play and learning experiences. This will include teaching basic concepts (such as good hygiene practices, manners, etc.) and reading to, counting with, and singing with children. Staff must promote an atmosphere that is inviting to children and their parents/guardians and fosters the growth of each child's social and developmental skills. Staff will be expected to change soiled diapers and/or clothing as needed, ensure each child is fed while in care, and monitor each child for any signs of illness or cause for concern. Children in care will range from six weeks to school age. Occasional local travel within the immediate tri-county region will be required. Travel outside of the tri-county region may be required a few times per year Full-time based on a 35-hour week. 3.0 FTE available.

**QUALIFICATIONS:** Individuals must be 18 years of age or older. A High School Diploma or its equivalent is strongly preferred. Prior experience in childcare is preferred, but not necessary.

**Supervisory Relationships**

This position is supervised by the Access Matters Grant Coordinator. This position does not supervise any other position.

**Skills and Knowledge Required**

Skills in reading, writing, and verbal communication are a must. Staff must be able to adequately discuss daily reports with parents/guardians. Knowledge of community-based recovery services, chemically dependency counseling, and family systems and Spanish language skills are preferred but not required. Training will be provided by GCASA upon hiring.

Valid NYS driver's license and method of transportation required. Must be free of active addiction, including tobacco. Pre-employment background check/post offer drug screening required. EOE

**LOCATION:** Batavia, NY

**FOR MORE INFORMATION OR TO APPLY:**

Apply online with a cover letter and resume to:

GCASA, Attn: Human Resources

430 East Main Street

Batavia, NY 14020

Phone: 585-815-1801

Email: [kcorcoran@gcasa.org](mailto:kcorcoran@gcasa.org)

**POSTED:**

5/10/19

Genesee/Orleans Council on Alcoholism and Substance Abuse does not discriminate on the basis of race, creed, color, national origin, sexual orientation, age, disability, or marital status as decreed by Law, and is in compliance with Title IX of the Education Amendments of 1972, and Section 504 of the Rehabilitation Act of 1973.