

**GENESEE/ORLEANS COUNCIL ON ALCOHOLISM AND SUBSTANCE ABUSE, INC.**

**JOB VACANCY**

**LEAD PEER RECOVERY ADVOCATE**

**REPORTING RELATIONSHIP:** This position is under the supervision of the Peer Supervisor.

**SUMMARY OF DUTIES:** The Lead Peer Recovery Advocate will assist in the development, provision, and monitoring of GCASA's peer recovery services. He/she will demonstrate relevant, competent knowledge and skills in the area of providing one-on-one recovery services and support to individuals, families, and groups. He/she will provide linkage with other service providers in the community. In addition, the Lead Peer will serve as a support to the Peer Supervisor and mentor and team leader for fellow Peers. Duties include:

- Assisting the Peer Supervisor in coordinating paid and volunteer Peers at the Genesee Community Recovery Center and in Orleans County.
- Collaborating with the Community Recovery Center Coordinator to ensure proper staffing and functioning of the Center as a supportive resource for the community.
- Supporting, mentoring, and assisting the Peer Supervisor with overseeing other Peers.
- Meeting individuals and families in recovery where they are at both literally and figuratively to support the recovery process.
- Developing collaborative relationships and providing liaison services between individuals, GCASA, and other necessary services in the community.
- Working within the framework of GCASA's recovery services to help individuals develop recovery plans, learn and practice new skills, and self-monitor their progress.
- Supporting and assisting individuals as they navigate through various systems (i.e. legal, medical, mental health, SUD), including but not limited to attending court and other system meetings as a support and assist in advocating for effective services.
- Modeling effective coping skills.
- Coordinating program activities that are recovery-oriented and research-based.
- Collecting and reporting data regarding individuals receiving recovery services. Keeping up-to-date records to ensure appropriate service delivery and reimbursement when applicable.
- Contributing to the knowledge base of the agency and the profession by attending current, relevant trainings associated with recovery services a minimum of one time per year.
- Providing consultation and training to GCASA staff and other providers on addiction, recovery, and recovery support services.

**Hours per day or week:** Full-time based on a 35-hour week.

**Positions available:** 2.0 FTE anticipated including 1.0 FTE for Genesee Community Recovery Center and 1.0 FTE for Orleans County.

**QUALIFICATIONS:** The selected individual will have a minimum of a high school diploma or jurisdictionally certified high school equivalency, have or be willing to obtain within the first 6 months of hire the Certified Recovery Peer Advocate (CRPA) – Provisional certification. Knowledge of community-based recovery services, chemically dependency counseling, and family systems preferred. Individuals with CASAC or other Qualified Health Professional (QHP) status encouraged to apply.

**SKILLS AND KNOWLEDGE REQUIRED:** The selected individual must have strong communication and coping skills and knowledge of addiction and the recovery process. Knowledge of community resources is preferred.

**AMOUNT OF TRAVEL AND OTHER SPECIAL CONDITIONS OR REQUIREMENTS:** Peers must be willing to support individuals in all stages of substance use disorder (SUD) and opioid use disorder (OUD) and recovery—including incarcerated individuals and previously incarcerated offenders—as well as the families of individuals with addictions. Significant local travel within the immediate tri-county region may be required. Travel outside of the tri-county region may be required occasionally. Schedule flexibility will be important as GCASA Peers work weekdays, evenings, weekends and overnight on-call. Valid NYS driver's license and method of transportation required. Must be free of active addiction, including tobacco. Pre-employment background check/post offer drug screening required. **THIS POSITION IS GRANT FUNDED.**

**FOR MORE INFORMATION OR TO APPLY:** Apply online with a cover letter and resume to:  
GCASA, Attn: Human Resources  
430 East Main Street  
Batavia, NY 14020  
Phone: 585-815-1801  
Email: [kcorcoran@gcasa.org](mailto:kcorcoran@gcasa.org)

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