



**GENESEE/ORLEANS COUNCIL ON ALCOHOLISM AND SUBSTANCE ABUSE, INC.**

**JOB VACANCY**

**METHADONE TREATMENT COUNSELOR**

**REPORTING RELATIONSHIP:** Under direct supervision of the Program Coordinator/Director, the Methadone Treatment Counselor carries out specific direct services tasks as indicated in the Job Description criteria. The Counselor is responsible for assessing a patient's social history, substance abuse history and recovery needs, and preparing an individual treatment plan to guide and direct a person's recovery from abuse.

**SUMMARY OF DUTIES:** Screen individuals for admission eligibility criteria. Complete a bio-psychosocial interview and identify potential treatment service needs. Develop and implement a treatment plan that will guide a patient through their recovery. Provide counseling sessions as required. Maintain patient records that are complete, comprehensive and well organized, and reflect the treatment plan goals and methods. Coordinate appropriate referrals through case-management services. Attend weekly treatment team meetings. Work with other staff to ensure compliance with accreditation standards for health and safety for staff and patients. Provide in-service trainings to counselors and other treatment staff as needed. Work with a multidisciplinary treatment team that includes other substance abuse counselors, nurses and physicians. Responsible for complying with all federal and state regulatory requirements. Responsible for complying with all accrediting standards. At times, certain situations may arise that extend beyond the limits of your job description. You will be expected to deal with these situations promptly, efficiently, and within the guidelines of the appropriate policy.

**QUALIFICATIONS:** Applicants must be eligible for or hold current state credentials for substance abuse counseling – CASAC, as well as background in mental health. Ability to work independently, and respond professionally in stressful situations. Strong patient services skills, and ability to relate well with a diverse patient population. Familiarity with electronic health records. Required experience: Substance Abuse Counseling: 3 years paid experience, Bachelors preferred. Knowledge/experience in working Medication Assisted Treatment (methadone and suboxone) preferred. Clinic Hours of Operation: 6 a.m. to 2:00 p.m. May be required to work weekends and/or holidays. Required license or certification: NYS CASAC. NYS driver's license and method of transportation required. This is a salaried nonexempt position. EOE

**LOCATION:** 430 East Main Street, Batavia, NY 14020

**FOR MORE INFORMATION OR TO APPLY:**

Apply online with a cover letter and resume to:

GCASA, Attn: Human Resources

430 East Main Street

Batavia, NY 14020

Phone: 585-815-1801

Email: [kcorcoran@gcasa.org](mailto:kcorcoran@gcasa.org)

**POSTED:**

2/20/19

Genesee/Orleans Council on Alcoholism and Substance Abuse does not discriminate on the basis of race, creed, color, national origin, sexual orientation, age, disability, or marital status as decreed by Law, and is in compliance with Title IX of the Education Amendments of 1972, and Section 504 of the Rehabilitation Act of 1973.